

Brighton Historic Preservation Commission

Historic City Hall, 22 S. 4th Ave., 3rd Floor, Heritage Room
Brighton, CO 80601

Agenda

Date: February 11, 2016

6:00 p.m.



BRIGHTON HISTORIC PRESERVATION COMMISSION

500 S. 4TH Avenue
Brighton, CO 80601
303-655-2042

sjohnson@brightonco.gov

Chairperson:

Allison Lockwood

Vice-Chair:

Danielle Henninger

Treasurer/Secretary:

Commissioners:

*Joseph Burt
Robin Kring
Lynette Marrs
Patricia Reither*

City Council

Representatives:

*Ken Kreutzer
J.W. Edwards – Alternate*

Emeritus

Wayne Scott

Youth Commission

Representative:

Alternate:

Cheri Lopez

City Admin. Assistant:

Sheryl Johnson

City Staff:

Aja Tibbs

- | | |
|--|------------------|
| I. CALL TO ORDER / PLEDGE OF ALLEGIANCE | Allison Lockwood |
| II. ROLL CALL | Sheryl Johnson |
| III. SWEARING IN OF LYNETTE MARRS & CHERI LOPEZ | Natalie Hoel |
| IV. SEATING OF ALTERNATES | Allison Lockwood |
| V. APPROVAL OF AGENDA | Allison Lockwood |
| VI. APPROVAL OF MINUTES FOR JANUARY 14, 2016 | Allison Lockwood |
| VII. CONSENT AGENDA | Allison Lockwood |
| VIII. PUBLIC COMMENT | |
| Public invited to be heard on matters not on the agenda (Limited to 5 minutes) | |
| IX. REPORTS / PRESENTATIONS | |
| <u>Committees:</u> | |
| Historic Properties Committee | Allison Lockwood |
| Local Designation of 1886 Church | |
| Historic Plat Map (digitized, next steps) | |
| <u>Staff:</u> | |
| Report from Aja | Aja Tibbs |
| X. UNFINISHED BUSINESS | |
| 2016 Finances | |
| XI. NEW BUSINESS | |
| Elections of Officers | |
| Sub-Committees – Grant, Historic Properties, Outreach & Education and Events | |
| XII. ADDITIONAL COMMENTS | |
| XIII. ADJOURNMENT | |
| XIV. ANNOUNCEMENTS | |
| Historic Preservation Awards Luncheon – May 7, 2016 | |

NEXT MEETING
MARCH 10, 2016



500 S. 4th Avenue, Brighton, CO 80601

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado held in the Council Chambers at Historic City Hall at 22 South 4th Avenue, Brighton, Colorado.

DATE: January 14, 2016

Call to Order/Pledge of Allegiance: Chairman Allison Lockwood called the meeting to order at 6:00 p.m. followed by the pledge of allegiance.

Roll Call/Establish Quorum: Commissioners Present: Joseph (Joe) Burt, Danielle Henninger, Robin Kring, Allison Lockwood, Lynette Marrs, Pat Reither, Ken Kreutzer and Wayne Scott

Commissioners Absent: (Excused)

Staff Present: Sheryl Johnson & Aja Tibbs

Others Present: Cheri Lopez

Seating of Alternate:

Motion to seat the alternates by Pat. Second by Danielle. Motion carries.

Approval of Agenda:

Motion to approve the agenda by Lynette. Second by Robin. Motion carries.

Approval of Minutes for December 10, 2015:

With no corrections to the minutes, they were approved as written.

Consent Agenda:

No items

Public Comment:

No comments

Reports / Presentations:

COMMITTEES:

No reports

STAFF: Aja Tibbs

REFERRALS:

Colorado Sanitary Canning Company: National Register Review

Aja submitted a letter to the State on December 22nd for their consideration of the National Register nomination. Those from the Commission that signed up to attend the January 15th Board meeting in Denver for the review is: Joe, Lynette, Allison and Ken.

HISTORIC PROPERTIES:

Second Creek (AKA Southgate – Part II)

A proposal has been submitted that would include the demolition of all the buildings. Two historic survey forms were completed for each of the farmsteads on the property. An application for redevelopment has also been received and included in the information for you to review. If any of the commissioners has comments or questions, they should submit them to Aja by January 15th so that she can get back to the developer.

510 South 2nd Avenue –

A fire burnt down a structure on this property on December 26th. There are 2 structures on this property. One of the residences was built in 1905 and the other in 1928. The one that was built in 1905 is the one that burnt. The property was not on the watchlist. It is located in our priority 2 area of the Survey Master Plan. The cause of the fire is undetermined.

GRANTS & SURVEYS:

CLG Grant – 64 Agricultural Properties

Phase II is 10% completed which included 2 intensive and 4 reconnaissance surveys. The State is reviewing the surveys and has requested more photos. If any of the commissioners has any questions or comments regarding these surveys, they should submit them to Aja by January 15th. It was requested that maybe a form could be gone through so that the commissioners knew what to look for in the surveys. A hard copy of the surveys will be left in the office for review. We may need to look at a way to distribute the surveys to the commissioners to review such as dropbox or a google drive.

BUDGET & HPC OFFICE:

Newly Purchased Items

The display cases were delivered and placed throughout the office. The shelves for the storage area have also arrived and been installed. The remaining shelves will be put in the storage area upstairs in half of the vault. The books, brochures and sale items will remain in the Historic Preservation office storage area and the historic artifacts will be stored upstairs in the vault. The Historic Properties Committee will look at the artifacts and see if there are some items that can be gotten rid of.

Unfinished Business:

2015 Finances / Treasurer's Report – Sheryl Johnson

A final spreadsheet with the 2015 finances showed that \$13,690.51 was spent. The Phase II grant funds have been allocated and will be rolled to 2016. There was an additional \$4,000 or so that is being requested to be re-budgeted.

Gala

The commissioners donated items and purchase tickets and this should be kept in mind for the next gala. The 2016 Gala will be on November 12, 2016. The Armory has been reserved already. Ken stated that he has a 1970s jukebox.

New Business:

Election of Officers

At the February meeting we need to have election of officers. The offices are Chair, Vice-Chair, and Treasurer/Secretary. If anyone wants to do changes to the committees, we will also make those changes. The Grant Committee only has one member. The current committee structure allows them to be able to make decisions. Commissioners should bring ideas and suggestions to the February meeting regarding how they feel the committees are working. Maybe we do Study Sessions instead of committees.

Additional Comments:

Historic Awards Luncheon will be on May 7th. We need nominees for the awards.

Adjournment:

Motion to adjourn at 6:54 p.m. by Danielle. **Second** by Lynette. **Motion Carries.**

Announcements:

Saving Places Conference – February 3 – 6, 2016 – Denver Convention Center – all commissioners are planning to attend

Sister Cities Dinner & Auction – January 30th at 6:00 p.m. at the Rec. Center - \$12.50 per person

State of the City – February 11, 2016 – 7:30 a.m. at the Armory

Next Meeting: February 11, 2016 at 6:00 P.M. at Historic City Hall

Submitted by,

Sheryl Johnson



HISTORIC PRESERVATION COMMISSION

Staff Report

Monthly report on staff activity related to and involving Historic Preservation items.

Date Prepared: February 3, 2016

Date Presented: February 11, 2016

Prepared By: Aja Tibbs, Long Range & Hist. Pres. Planner

Aja Tibbs, Long Range & Historic Preservation Planner

2/11/2016

HISTORIC PRESERVATION COMMISSION

Staff Report

REFERRALS:

Colorado Sanitary Canning Company – National Register Review

The National Register Nomination was approved by the State Board on January 15th, and sent to Washington for comment on January 27th. Moving forward, federal agencies have up to 45-days to respond to the State's recommendation. However, it can take 50-60 days to receive a response. Depending on the comments received, the State will either work with the applicant to respond to the requested comments, or proceed with listing the property. As a reminder, the building will be listed on the state register at the same time that the national register approves of the nomination.

HISTORIC PROPERTIES:

Local Designation (1886 Church, Adams County Courthouse)

Staff has drafted nomination applications for the 1886 Church and Adams County Courthouse, and has provided them to the City Manager for sign-off (as the owner). If the applications are signed, staff will proceed with scheduling public hearings for their designation. This may be as early as our next meeting (in March).

Updates to Historic Properties Map

Josh Ryan, the Community Development GIS Technician, has been working to update the Historic Properties map, so that properties which have become more than 50 years old over the last decade are displayed on the map. To make this map more "user-friendly" he has created smaller sections of the city which accompany a list of the county property information listed for each parcel. This work was performed at the request of the Historic Properties Committee in order to more thoroughly review properties that may need to be added to the watchlist. Staff has attached a couple of maps as an example of the work. However, a full copy will be printed and available at the HPC office, as well as saved on the server in the HPC Office for the Commission's use.

PERMITS:

Demolition of U-Pump-It (1212 Bridge Street)

Staff received a demolition permit for the “U-Pump-It” gas station located at 1212 Bridge Street (SE corner of Bridge and 12th streets). Adams County records indicate that the structure was built in 1957, making it eligible for the demolition sub-committee’s review. The request was reviewed by the committee and all members approved demolition of the site. This property will be demolished for the purpose of building a new Peerless Tyre store.

GRANTS & SURVEYS:

CLG Grant – 64 Agricultural Properties

On Friday, January 29th, staff and our consultant team met with the State to review their comments on the draft survey forms. The main items discussed were; photographing all structures on the property (even for Recon forms); scope of work limitations; safety and access to the site; and integrity findings. Overall, the meeting was very successful in helping the consultant to move forward with the remaining survey work.

Additionally, staff has placed the binder of survey forms, a survey review manual, and commissioner review forms at the HPC office as requested. The review comment period for the 10% forms has expired, but please feel free to read them at your leisure in the meantime. Staff will additionally notify the Commission once additional draft forms become available (expected in mid-March).

BUDGET & HPC OFFICE:

Update on Staffing

A job description for a part-time, temporary staff person has been drafted and is being finalized. Staff intends to post the job by the end of the month and begin interviews shortly thereafter. This new staff person will be working from the HPC office to assist with office management and the tasks most needed there.

ATTACHMENTS:

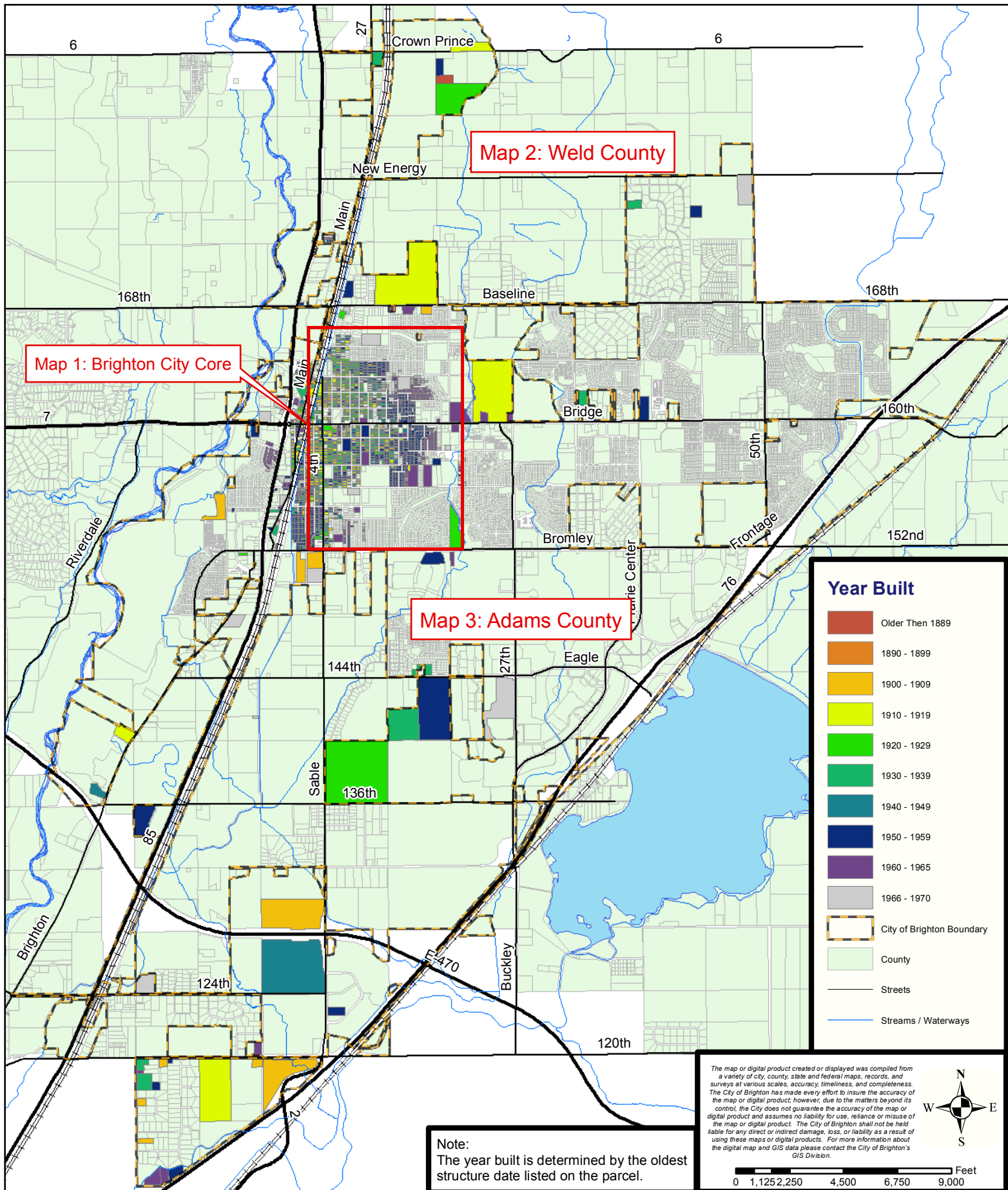
- Historic Properties Map Example



Brighton™ Parcels Containing Structures More Than 50 Years Old

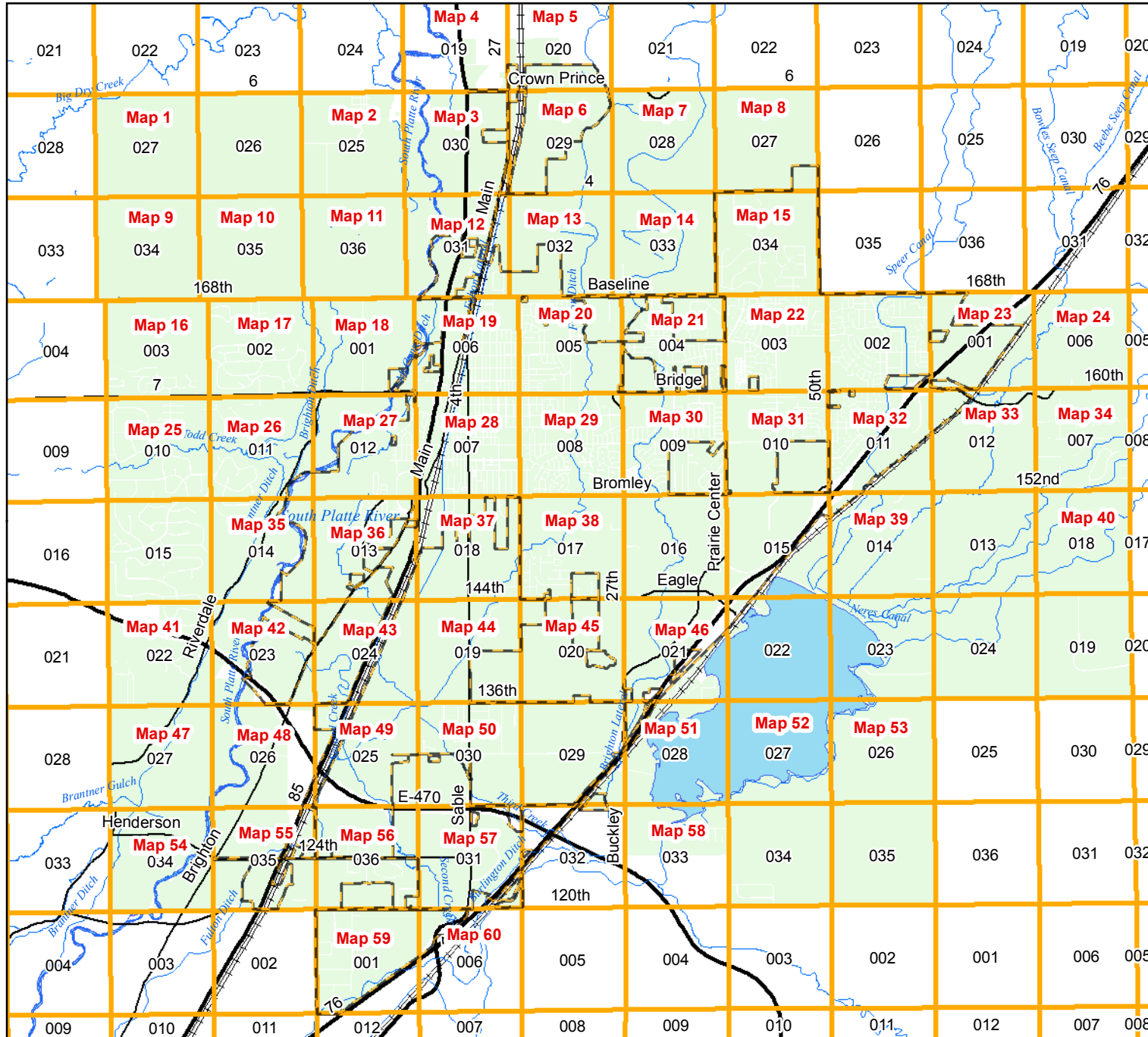
City of Brighton

500 South 4th Avenue Brighton, CO 80601
www.brightonco.gov


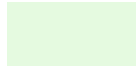





Parcels Containing Structures More Than 50 Years Old

Historic Preservation Committee, City of Brighton, Colorado



Legend

-  Brighton City Boundary
-  Growth Boundary
-  Section Line
-  Streets
-  Streams / Waterways

The Parcels Containing Structures More Than 50 Years Old Map is divided into Section maps of the City of Brighton Growth Boundry. Each Section refers to a map containing color coded Parcels Containing Structures More Than 50 Years Old.

Map last updated February 2016
Map Created by Joshua Ryan
GIS Technician
Community Development
City Of Brighton

The map or digital product created or displayed was compiled from a variety of city, county, state and federal maps, records, and surveys at various scales, accuracy, timeliness, and completeness. The City of Brighton has made every effort to insure the accuracy of the map or digital product; however, due to the matters beyond its control, the City does not guarantee the accuracy of the map or digital product and assumes no liability for use, reliance or misuse of the map or digital product. The City of Brighton shall not be held liable for any direct or indirect damage, loss, or liability as a result of using these maps or digital products. For more information about the digital map and GIS data please contact the City of Brighton's GIS Division.



0 2,350 4,700 9,400 14,100 Feet

Parcels Containing Structures More Than 50 Years Old

Map 19A: Section 6, Township 1S, Range 66W

